



UNITED NATIONS
UNIVERSITY

REQUEST FOR EXPRESSION OF INTEREST (REF: EOI/UNU-RFP/001/2011)

The UNU intends to conduct a Request for Proposal (RFP) to identify and select a contractor to provide **renovation and refurbishment works on the 6th and 9th Floors of the United Nations University** (UNU), according to approved plans to be provided by the UNU. The Contractor would be required to supply the following goods and services:

- EDP/data equipment and cabling works
- Electrical supplies and wiring, expansion works
- Water fountain piping and electrical works
- Lighting supplies, fittings and fixtures
- Office furniture including office desks, mobile pedestals, modular workstations, office chairs, meeting chairs, conference tables, shelves, and office partitions and cubicles, etc
- Carpeting, flooring and installation works
- Wallpaper and installation works,
- Installation of partitions, doors and panels
- Demolition works including removal and/or relocation of carpets, partitions and other fittings, disposal of debris and waste, and repair works, where required

Proposers will be required to attend a Pre-Offer Conference for a briefing by the UNU on the requirements, clarification of queries and on-site inspection of the office space to be renovated and refurbished.

Interested parties are requested to complete and submit the Vendor Response Form not later than 24 June 2011

Note: This Expression of Interest (EOI) does not constitute a solicitation. The UNU reserves the right to change or cancel the requirement at any time during the EOI and/or solicitation process. Submitting a reply to an EOI does not automatically guarantee that your company will be considered for receipt of the solicitation documents when issued.

IMPORTANT: All suppliers interested to participate in this RFP are kindly requested to register as a supplier in the United Nations Global Marketplace at <http://www.ungm.org/>.