



UNESCO CAREERS - EXTERNAL CANDIDATES

Vacancy notice

Title PROGRAMME SPECIALIST (NATURAL SCIENCES)

Domain : Natural Sciences - Small Islands Developing States

Post Number : SC 263

Grade : P-3

Organizational Unit : NATURAL SCIENCES SECTOR

Primary Location : FR-Paris

Recruitment open to : Internal and external candidates

Type of contract : Fixed Term

Salary : 74 500 Euros

Deadline (Midnight Paris Time) : January 25, 2016

OVERVIEW OF THE FUNCTIONS OF THE POST

Under the overall authority of the Assistant Director General for Natural Sciences and the direct supervision of the Chief of Small Islands and Indigenous Knowledge Section, the incumbent shall ensure the planning, implementation and innovation of the Local and Indigenous Knowledge Systems (LINKS) programme, with particular attention to the need for appropriate policies and practices to enhance the dynamism and recognition of indigenous knowledge of the natural world, including its interface with the sciences, its role in sustainable development, and its inter-generational transmission. More specifically, the incumbent will:

- Develop policies and actions that safeguard the dynamism of local and indigenous knowledge (ILK), build synergies with scientific knowledge, strengthen resilience and resource governance, and enhance ILK transmission, with attention to priority groups identified in UNESCO's 2014-2021 Medium-Term Strategy, in particular indigenous peoples and Small Island Developing States (SIDS).
- Strengthen linkages and dialogue between local and indigenous communities, scientists, resource managers, decision-makers and/or the private sector, establish collaborative partnerships for sustainable development that are rooted in local and indigenous knowledge, practices, values and worldviews; Develop partnerships across UNESCO's programme sectors and UN agencies in order to mobilize intersectoral and inter-agency expertise and collaboration.
- Solicit and coordinate the elaboration of policy documents, reports, pedagogical materials and publications of relevance to local and indigenous knowledge; develop indigenous knowledge and vernacular language content and oversee all stages of production and distribution.
- Contribute to the elaboration of the Section's programme and priorities, as well as the compilation and organization of relevant information to fulfil UNESCO programming and reporting requirements; assist in the dissemination of relevant information via diverse media.
- Develop partnerships with bi- and multilateral funding sources, including private foundations and donors, in order to mobilize extrabudgetary resources for the implementation of projects, activities and events of relevance to the LINKS programmes.

REQUIRED QUALIFICATIONS

EDUCATION

- University degree in the natural sciences, social sciences, or a field of relevance to local/indigenous/traditional knowledge.

WORK EXPERIENCE

- A minimum of 4 years of progressively responsible and relevant experience in the field of natural and/or social sciences, including experience in the area of local/indigenous/traditional knowledge at the local community, regional and international levels, with at least 2 years at the international level;
- Proven experience in the development, implementation and management of programmes/projects in natural sciences, social sciences or interdisciplinary fields;

SKILLS/COMPETENCIES

- Good research, analytical, problem solving, organizational and coordination skills;
- Excellent interpersonal and negotiation skills;
- Capacity to build and maintain effective partnerships with internal and external stakeholders, bi-lateral and multi-lateral partners/donors and private sector;
- Ability to manage heavy workloads and to meet tight deadlines, paying close attention to detail and quality of work;
- Proven experience in fund raising and mobilization of resources;
- Good knowledge in the area of science and policy;
- Excellent written and oral communication skills, with ability to prepare quality reports, documents, briefs for scientific audiences as well as for the general public.
- Ability to work effectively in a team and to maintain effective working relations within a multi-cultural environment;
- Excellent IT skills including knowledge of office software.

LANGUAGES

- Excellent knowledge of written and spoken English and working knowledge of French. Solid drafting skills are essential.

DESIRABLE QUALIFICATIONS

EDUCATION

- Advanced university degree (Master or equivalent) in the natural sciences, social sciences, or a field of relevance to local/indigenous/traditional knowledge.

WORK EXPERIENCE

- Experience in the organization of international workshops, meetings and events;
- Experience working directly and interacting with indigenous communities at the local, regional and international level.

SKILLS/COMPETENCIES

- Knowledge in advanced office and communications software (database, website, etc.) and social media;
- Familiarity with the work and general functioning of international organizations and/or the United Nations System.

LANGUAGES

- Knowledge of other official UN languages (Arab, Chinese, Spanish or Russian).

BENEFITS AND ENTITLEMENTS

UNESCO's salaries are calculated in US dollars. They consist of a basic salary and a post adjustment, which reflects the cost of living in a particular duty station and exchange rates.

Other benefits include: 30 days annual leave, family allowance, home travel, education grant for dependent children, pension plan and medical insurance. More details can be found on the [ICSC Website](#).

Please note that UNESCO is a non-smoking Organization.

A WRITTEN EXAMINATION MAY BE USED IN THE EVALUATION OF CANDIDATES.

UNESCO is committed to promoting geographical distribution ([last update](#)) and gender equality within its Secretariat. Therefore, women candidates are strongly encouraged to apply, as well as nationals from non- and under-represented Member States. Persons with disabilities are also encouraged to apply. Worldwide mobility is required for staff members appointed to international posts. UNESCO does not charge a fee at any stage of the recruitment process.