# **Basic Logistical Information**

## Human Security Conference, 22 -23 May 2013, Accra, Ghana

—The Quest for Human Security: Knowledge and Experiences from Ghana and across the Globe—

#### **Registration**

- All participants (including presenters and audience) need to complete registration by **30 April 2013** by any of the following. Registration may be closed before the deadline date if all available space is filled.
  - Online registration at www.inra.unu.edu
  - Walk-in registration at UNU-INRA secretary's office (2<sup>nd</sup> Floor, International House, University of Ghana Campus, Legon-Accra, Ghana) to fill in a registration form.
  - Email registration: Send the information below to: unuinra.hspgh@gmail.com or inra@unu.edu
    - 1) Full name with last name (family name) in CAPITAL LETTERS
    - 2) Sex (male / female)
    - 3) Highest educational degree obtained (e.g., PhD., MSc, MA, BA)
    - 4) Current designation and organization you belong to
    - 5) Nationality
    - 6) Country of residence
    - 7) Email address
    - 8) Phone number
    - 9) Your preferred mode of participation
      - a) Oral presentation with full paper submission
      - b) Oral presentation during the conference (but without full paper submission)
      - c) Poster presentation
      - d) Audience/ Participant
    - 10) Days you attend the conference [ (a) both 22 and 23 May; (b) only 22 May; (c) only 23 May ]

### **Costs of Participation**

- There is no registration fee. Register early as there is limited space available (See above "Registration").
- Lunch and snacks (during breaks) will be provided to all registered participants during the 2-day conference.
- Transport costs, accommodation and any other costs necessary for your travel need to be covered by each participant. (If you need information on recommended accommodations near the venue, contact the conference secretariat at <a href="mailto:unuinra.hspgh@gmail.com">unuinra.hspgh@gmail.com</a> or <a href="mailto:inra@unu.edu">inra@unu.edu</a>)
- If you need visa to travel to Ghana, visa application fees need to be covered by each participant. The conference secretariat can issue a letter for visa application upon request. Those who wish to have a letter for visa application, contact unuinra.hspgh@gmail.com or inra@unu.edu

#### <u>Venue</u>

The venue will be University of Ghana Legon Campus in Accra, Ghana. More detailed information about the venue will be made available soon.