VACANCY ANNOUNCEMENT

Senior Research Associate
(Personal Service Agreement - PSA)

Organisational Unit : United Nations University Institute for Integrated Management of Material Fluxes and of Resources (UNU-FLORES)

Reference Number : 2019/UNU/FLORES/PSA/SRA/92

Applications to : hrflores@unu.edu

Closing Date : 19 January 2020

About United Nations University:

For the past four decades, UNU has been a go-to think tank for impartial research on the pressing global problems of human survival, conflict prevention, development, and welfare. With more than 400 researchers in 13 countries, UNU’s work spans the full breadth of the 17 Sustainable Development Goals, generating policy-relevant knowledge to effect positive global change. UNU maintains more than 200 collaborations with UN agencies and leading universities and research institutions across the globe. For more information, please visit http://unu.edu.

United Nations University for Integrated Management of Material Fluxes and of Resources (UNU-FLORES):

The mission of UNU-FLORES is to contribute, through research, capacity development and dissemination of knowledge, to the resolution of pressing challenges in the area of sustainable use and integrated management of environmental resources (water, soil and waste), particularly in developing and transitional countries. It aims to serve within the UN as the think-tank on resources management and be internationally recognized as major hub and intellectual focal point promoting integrated management strategies addressing in particular the needs of developing and emerging countries. The Institute is located in Dresden, Federal Republic of Germany. For more information please visit http://flores.unu.edu.

The ICE-CEEC Project:

The project ‘Institutionalizing cooperation on resource efficiency in Central and Eastern European States (ICE-CEEC)’ aims at submitting joint project proposals to European funding mechanisms in the field of sustainable resource management, as a joint effort of four high class research entities in the Czech Republic (European Centre of Excellence CzechGlobe), Germany (TU Dresden and UNU-FLORES), and Poland
(Wroclaw University of Environmental and Life Science). To achieve this goal, a multilateral project consortium shall be built which identifies EU calls, develop and finalize the research proposal(s) with relevant partners. The project is to implement goal-oriented workshops, a continuous exchange of partners, the involvement of further partners, as well as an overall project coordination.

**Responsibilities**

Under the overall authority and direct supervision of the Director of UNU-FLORES, the successful candidate will be responsible for the following tasks:

- In close collaboration with the project partners, the candidate will identify relevant INTERREG calls;
- Contribute to the development, writing and submission of INTERREG project proposals;
- Lead and coordinate workshops, meetings and all activities related to the project both domestically and internationally;
- Visit research sites in Eastern Europe, plan and coordinate research stays of research scholars from partner institutions at UNU-FLORES;
- Identify new collaboration partners for research projects;
- Work closely with partners relevant to the projects (legal authorities, private sector, national and international research institutions, etc.);
- Write progress and final reports of the project;
- Contribute to knowledge-sharing products for dissemination and capacity building, including scientific papers, media articles, policy briefs, etc.;
- Design, implement and contribute to research in the field of integrated resources management;
- Perform other duties as assigned by the director.

**Required Qualifications and Experience:**

- A Ph.D. in the field of natural sciences;
- A minimum of 4 years of professional work experience in research;
- Experience in proposal writing;
- Recent experience with drafting project proposals to donors and international funding agencies;
- Ability to communicate clearly and efficiently with high level stakeholders;
- Ability to work independently, with flexibility, and willingness to interdisciplinary teamwork;
- Excellent team player with strong interpersonal skills as demonstrated by the ability to work in a multicultural, multi-ethnic environment with sensitivity and respect for diversity;
- Highly self-motivated, innovative, and organized, yet detail-oriented, with a professional and conscientious attitude and the ability to independently prioritise;
- Fluency in English both in oral and written communications, knowledge of another UN language would be an asset;
- Skills and experience in organizing workshops, seminars, and conferences both locally, and international would be advantageous;
- Willing to travel as required both locally and internationally.

**Remuneration:**

Remuneration will be commensurate with the qualification and experience of the successful candidate.

**Contract Specifications:**

This project will run for one year therefore, the position is being offered as part time (27 hours per week) employment for a one (1) year Personnel Service Agreement (PSA) contract with UNU-FLORES.
UNU is committed to diversity and inclusion within its workforce, and encourages all candidates, irrespective of gender, nationality, religious and ethnic backgrounds, including persons living with disabilities to apply and become part of the organization.

UNU has a zero-tolerance policy on conduct that is incompatible with the aims and objectives of the United Nations and UNU, including sexual exploitation and abuse, sexual harassment, abuse of authority and discrimination.

The successful candidate will be employed under a personnel service agreement based in Dresden, Germany and will not hold international civil servant status nor be a “staff member” as defined in the United Nations Staff Rules and Regulations.

Starting Date: as soon as possible

Application Procedure:

Interested applicants should submit their applications by email to hrflores@unu.edu

Applications must include the following:

1. A cover letter;
2. A curriculum vitae;
3. A completed and signed UNU Personal History (P.11) form downloadable from UNU website. Please avoid using similar forms provided by other United Nations organisations.
4. Please insert the following reference number in the subject 2019/UNU/FLORES/PSA/SRA/92

Please note only shortlisted candidates will be contacted.

As part of the recruitment process candidates may be asked to complete written tests and demonstrate language skills.