Duty station: Kuala Lumpur/Malaysia

VACANCY ANNOUNCEMENT

Consultancy Roster

Organisational Unit: United Nations University – International Institute for Global Health (UNU-IIGH)

Reference Number: 2020/UNU/IIGH/CTC/CR/08

Applications to: iighrecruit@unu.edu

Closing Date: Open until position is filled

About UN University

For the past four decades, UNU has been a go-to think tank for impartial research on the pressing global problems of human survival, conflict prevention, development, and welfare. With more than 400 researchers in 13 countries, UNU’s work spans the full breadth of the 17 Sustainable Development Goals, generating policy-relevant knowledge to effect positive global change. UNU maintains more than 200 collaborations with UN agencies and leading universities and research institutions across the globe.

About UNU-IIGH

UNU-IIGH is one of 14 research and training Institutes that comprise the think tanks in the UNU system. UNU-IIGH was established in 2005 with the mission to advance evidence-based policy on key issues related to sustainable development and global health. UNU-IIGH aims to build knowledge and capacity for decision making by UN agencies, UN programmes and Member states towards the achievement of the Sustainable Development Goals.

As a neutral convener, and leveraging its position within the UN, UNU-IIGH works with a network of academic, policy, and civil society experts to serve as a platform for critical thinking and exchange of knowledge and tools for policy influence and consensus building.

Consultancies at UNU IIGH

UNU-IIGH is seeking to build two consultant rosters: one for a Systems Thinking Consultant and one for a Data Science Consultant. The rosters allow IIGH to swiftly select and meet expertise requirements through a faster contracting process.

Responsibilities – Systems Thinking Consultant

- To use and adapt systems thinking training materials to train health researchers and practitioners
To support Malaysian Ministry of Health uptake of systems methodology in specific projects, particularly in the Institute for Health Systems Research

**Required Qualifications and Experience – Systems Thinking Consultant:**

Education: Minimum of a Bachelor’s degree is required. A Master’s degree or higher in a relevant discipline will be a distinct advantage.

Experience:
- Expertise in quantitative and qualitative systems thinking tools
- Experience in conducting training and facilitating workshops on systems thinking

**Desirable Experience – Systems Thinking Consultant**

- Knowledge of health systems and health systems strengthening
- Experience in interdisciplinary work
- Experience in engagement and co-production
- Expertise in Foresight methodologies
- Experience in developing case studies
- Knowledge of food systems

**Responsibilities – Data Science Consultant:**

- To compile datasets and perform textual analysis of a large volume of digital data
- To develop and implement machine learning models for classification and clustering

**Required Qualifications and Experience – Data Science Consultant:**

Education: PhD or Master’s degree in Statistics, Data Science, Computer Science, Research Methods or other quantitative subject.

Experience:
- Expertise in statistics and machine learning algorithms
- Strong knowledge of text mining techniques
- Strong knowledge of R and/or Python

**Desirable Experience – Data Science Consultant:**

- Experience in working in interdisciplinary research groups
- Experience in building applications and dashboards with R Shinny
- Experience working on projects related to digital health

**Other Required Experience:**

- Outstanding command of English language writing and editing for academic and non-academic target audiences. Knowledge of other official UN languages would be an asset.
- Strong ability to establish priorities, multitask, and work within tight timelines
- Ability to work under minimal supervision and with a high level of resilience
- Excellent team player with strong communication and interpersonal skills, as well as an ability to work in a multi-cultural, multi-ethnic environment with sensitivity and respect for diversity
- Experience in the usage of computers and office software packages (MS Word, Excel, etc)
Selection process:

Individual consultants will be evaluated according to the following:

Stage 1: Establishing a Roster:
- All applicants will be screened against the minimum requirements specified above for inclusion on a long list.
- Long-listed applicants will be evaluated through a desk review and/or interview against the following criteria based on evidence in the submitted application:
  - Academic qualifications
  - Relevant professional experience
  - Demonstrated competencies

Successful candidates will be included in the UNU-IIGH Experts Roster for a period of 2 years.

Inclusion in the roster does not guarantee a contract with UNU-IIGH.

Stage 2: Contracting:
When a request for services arises, the HR administrator shall contact relevant individual(s) with the Terms of Reference, location and dates of the assignment seeking confirmation of availability, as well as other costs such travel costs and subsistence allowance, as appropriate.

The daily fee quoted by the individual during this application process shall remain as the ceiling fee and cannot be increased upwards for any offered individual assignment(s).

UNU is committed to diversity and inclusion within its workforce, and encourages all candidates, irrespective of gender, nationality, religious and ethnic backgrounds, including persons living with disabilities to apply and become part of the organization.

UNU has a zero-tolerance policy on conduct that is incompatible with the aims and objectives of the United Nations and UNU, including sexual exploitation and abuse, sexual harassment, abuse of authority and discrimination.

Terms – duration and remuneration:
General conditions of contracts for the service of Consultants apply. Consultants will not hold international civil service status nor be a ‘staff member’ as defined in the UN Staff Rules and Regulations. The services of a consultant shall be limited to twenty-four months of accrued service within a period of thirty-six calendar months.

Remuneration will be commensurate with experience and based on a daily rate to be submitted as part of the application procedure. This contract carries no entitlement to paid annual leave nor sick leave.

Application procedure:
Interested consultants should submit their applications to iighrecruit@unu.edu with the subject line 2020/UNU/IIGH/CTC/CR/08 and must include the following:
- A cover letter, clearly indicating area(s) of expertise, description of previous relevant experience, and daily professional fee in USD.
- Personal CV
- A completed and signed UNU Personal History (P.11) form downloadable from UNU website.
  Please avoid using similar forms provided by other United Nations organizations

Please include your surname in the file names of any attachments.