LOCAL RECRUITMENT  
(Tokyo, Japan)  

VACANCY ANNOUNCEMENT  

Research Consultant  
Global Environment Outreach Centre  
(Consultant Contract– CTC)  

Organizational Unit : United Nations University Institute for the Advanced Study of Sustainability (UNU-IAS)  
Reference Number : 2020/UNU/IAS/PSA/RC/98  
Closing Date : 5th January 2021  

United Nations University Objectives:  
For the past four decades, UNU has been a go-to think tank for impartial research on the pressing global problems of human survival, conflict prevention, development, and welfare. With more than 400 researchers in 13 countries, UNU’s work spans the full breadth of the 17 Sustainable Development Goals, generating policy-relevant knowledge to effect positive global change. UNU maintains more than 200 collaborations with UN agencies and leading universities and research institutions across the globe.  

United Nations University Institute for the Advanced Study of Sustainability (UNU-IAS):  
UNU-IAS is a UNU institute based at UNU Headquarters in Tokyo. The mission of UNU-IAS is to serve the international community through policy relevant research and capacity development focused on sustainability, including its social, economic and environmental dimensions. UNU-IAS builds on a strong tradition of UNU research and capacity development in Japan, undertaken in collaboration with a global network of professionals and scholars, particularly in Africa and Asia. For more information please visit http://ias.unu.edu.  

Global Environment Outreach Centre (GEOC):  
The Global Environment Outreach Centre (GEOC) was jointly established by the Ministry of Environment of Japan and UNU; its mission is to foster partnership between various stakeholders, such as international agencies, national governments, local governments, companies, nonprofit organizations and citizens, to create a sustainable society. GEOC's main activities include: (i) international partnership building, (ii) partnership building in Japan, and (iii) information sharing and communication.  

Responsibilities:
Under the overall guidance of the Director of UNU Institute for the Advanced Study of Sustainability (UNU-IAS), and under the direct supervision of Programme Head of UNU-IAS, the contractor shall perform the following tasks:

- analyze and evaluate the impact of EU’s Green Recovery Policy and draft policy recommendations for Japan’s Green Recovery.
- identify model cases on Green Recovery in EU cities and analyze the key characteristics.
- participate in internal and external meetings.
- attend and make presentations at the advisory committee meetings of the project.
- produce report for the advisory committee meetings summarizing the outcome of the research.
- contribute to outreach activities of the UNU-IAS related to the research topic on a green recovery.
- for the aforementioned duties, work with partners within and outside of the institute.
- ensure timely completion of assigned tasks, including completion of the report.
- perform other duties assigned by the supervisor on the topic.

**Required Qualifications and Experience:**

- a Master’s degree or equivalent in the field of Environmental Science, Sustainability, International Relations or a related field
- minimum of 3 years of work experience in government, academic or research institutions, consulting firms, and NGOs; experience related to sustainability or environment
- experience in engagement of similar research tasks is an asset
- excellent analytical skills as well as demonstrated ability to multi-task and to manage own workload and schedule to deliver timely results
- excellent oral and written skills in both Japanese and English. This position requires native-level Japanese
- excellent drafting, formulation, reporting skills
- good team player with strong interpersonal skills demonstrated by the ability to work in a multi-cultural, multi-ethnic environment with sensitivity and respect for diversity
- ICT literacy and proficiency in Microsoft Office

**Remuneration**

JPY 300,000. There are no other fringe benefits.

**Duration of Contract:**

The successful candidate shall work under an Individual Contract (CTC) with UNU-IAS. The appointment will be until 31 March 2021. No individual shall provide services for more than twenty-four (24) months in a thirty-six (36) month period.

This is a locally recruited post; no relocation expenses or allowances apply. The successful candidate will be employed under a local contract and will not hold international civil servant status nor be a “staff member” as defined in the United Nations Staff Rules and Regulations. UNU does not sponsor a working visa for this position.

**Starting Date:** As soon as possible

**Application Procedure:**
Interested applicants should submit their application and all required documents listed below online through *Impactpool*: 

- A cover letter setting out how your qualifications and experience match the requirements of the position
- A curriculum vitae
- An indication of the reference number of the vacancy announcement (2020/UNU/IAS/CTC/RC/98). Please note that applications received after the closing date will not be considered