LOCAL RECRUITMENT
(Tokyo, Japan)

VACANCY ANNOUNCEMENT

Data Analyst
Innovation and Education
Consultant Contract (CTC)

Organizational Unit : United Nations University - Institute for the Advanced Study of Sustainability (UNU-IAS)

Reference Number : 2021/UNU/IAS/CTC/DA/IVE/58

Closing Date : 30 June 2021

About United Nations University
The United Nations University (UNU) is an international community of scholars engaged in policy-oriented research, capacity development and dissemination of knowledge in furthering the purposes and principles of the Charter of the United Nations. The mission of UNU is to contribute, through research and capacity building, to efforts to resolve the pressing global problems that are the concern of the United Nations and its Member States.

For the past four decades, UNU has been a go-to think tank for impartial research on human survival, conflict prevention, sustainable development, and welfare. With more than 400 researchers in 12 countries, UNU's work spans the 17 Sustainable Development Goals' full breadth, generating policy-relevant knowledge to effect positive global change. UNU maintains more than 200 collaborations with UN agencies and leading universities and research institutions across the globe.

For more information, please visit http://unu.edu.

UNU Institute for the Advanced Study of Sustainability (UNU-IAS)
UNU-IAS is a UNU institute based at the university's headquarters in Tokyo, dedicated to advancing global efforts towards a more sustainable future. UNU-IAS serves the international community through policy relevant research and capacity development focused on sustainability, integrating its social, economic, and environmental dimensions. The activities of the institute are in three thematic areas: sustainable societies, natural capital and biodiversity, and global change and resilience. The work of UNU-IAS is directed towards
priority issues for the UN system and Member States, contributing to high-level policymaking and debates to address problems of global concern. For more information please visit http://ias.unu.edu.

The Innovation and Education Programme
The Innovation and Education (IVE) Programme is a new thematic area of UNU-IAS, aiming to promote research and practices on innovative and inclusive education and lifelong learning for sustainable development at all ages. It reinforces evidence-based policy advice to translate global goals into local actions with a close alignment with the Education for Sustainable Development (ESD) for 2030 Roadmap. One of the main activities is to strengthen the capacity of UNU-IAS regional and global networks, namely the Regional Centres for Expertise on ESD (RCEs: https://www.rcenetwork.org/portal/) and ProSPER.Net (https://prospernet.ias.unu.edu/), and collaborate with the networks to facilitate multi-stakeholder partnerships.

Responsibilities
Under the general supervision of the UNU-IAS Director and the direct supervision of the Head of Innovation and Education Programme, the contractor shall complete the following assignments.

- RCE project database
  - Review the current dataset in the RCE project database.
  - Explore potential ways of utilizing current data for quantitative analyses.
  - Make recommendations on future data collections, including the revision of the project reporting template and improvement of the database.

- Research project on climate change displacement and the rights to education (please see annex for the details of the research project)
  - Review and enhance the survey design.
  - Advise on sampling to ensure statistical validity and reliability.
  - Ensure the internal validity of the survey questions.
  - Conduct multivariate analyses to understand the interaction of variables and identify predictors for effective integration of climate refugees into the education system.

Required qualifications

- a master’s degree in relevant fields related to education, education policy, social sciences, development studies, climate change, environment, or sustainable development with five (5) years of professional experience or a doctoral degree in the abovementioned areas.
- extensive and proven record of publications in the quantitative research
- excellent communication skills with proficiency in both oral and written English
- computer/web literacy is a must
- a good team player with strong inter-personal skills, demonstrated by the ability to work in a multi-cultural, multi-ethnic environment with sensitivity and respect for diversity
- ability to perform multitask and to manage own workload to deliver the outcome in timely manner

Duration of contract:
The successful candidate will be retained under a Consultant Contract (CTC) for the above-mentioned project for four months from 1 July 2021 to 31 October 2021. Consultants engaged by UNU may not provide services for more than twenty-four (24) months in a thirty-six (36) month period.
Proposed payment schedule
A total of USD6,000 will be paid in two instalments upon submission of deliverables/completion of assignments.

Travel considerations:
Should “mission travel” be required, UNU will pay for travel. However, this will be subject to the following prerequisites: Medical Clearance, Security Clearance through the Travel Request Information Process (TRIP) system, completion of the BSAFE online course, travel Visa, and liability waiver. Trip prerequisites will be met at the expense of the consultant. Travel cost will be calculated based on economy class travel, regardless of the length of travel. Costs for accommodation, meals and incidentals must not exceed applicable daily subsistence allowance (DSA) rates, as promulgated by the International Civil Service Commission (ICSC at http://icsc.un.org).

Expected start date: 1 July 2021 (negotiable)

Application procedure:
Interested applicants should submit their application online through Impactpool and upload the following documents:

- a cover letter setting out how your qualifications and experience match the requirements of the position
- a completed and signed UNU Personal History (P.11) form downloadable from the UNU website. Please avoid using similar forms provided by other United Nations organisations; and
- a full CV with a list of publications for the last 5 years.

Please note that applications received after the closing date will not be considered.

Assessment:
Evaluation of qualified candidates may include a desk review and/or a competency-based interview, background checks and references.

Special notice
UNU does not sponsor a working visa for this position.

Consultants do not hold international civil servant status nor are they considered a “staff member” as defined in the United Nations Staff Rules and Regulations.

UNU is committed to diversity and inclusion within its workforce, and encourages all candidates, irrespective of gender, nationality, religious and ethnic backgrounds, including persons living with disabilities to apply. Applications from developing countries, and from women are strongly encouraged.

UNU has a zero-tolerance policy on conduct that is incompatible with the aims and objectives of the United Nations and UNU, including sexual exploitation and abuse, sexual harassment, abuse of authority and discrimination.
Information about UNU rosters
UNU reserves the right to select one or more candidates from this vacancy announcement. We may also retain applications and consider candidates applying to this post for other similar positions with UNU at the same grade level and with similar job description, experience and educational requirements.

Scam warning
UNU does not charge any application, processing, training, interviewing, testing or other fee in connection with the application or recruitment process. Should you receive a solicitation for the payment of a fee, please disregard it. Furthermore, please note that emblems, logos, names and addresses are easily copied and reproduced. Therefore, you are advised to apply particular care when submitting personal information on the web.