



**UNITED NATIONS
UNIVERSITY**

INTERNATIONAL RECRUITMENT Guimarães, Portugal

VACANCY ANNOUNCEMENT

GOVERNMENT FELLOW (Consultant contract - CTC)

Organizational Unit	:	United Nations University Operating Unit on Policy-Driven Electronic Governance (UNU-EGOV)
Reference Number	:	2017/UNU/EGOV/CTC/GF/54
Applications to	:	egov-recruitment@unu.edu
Closing Date	:	15 August 2017
Starting Date	:	From 1 October 2017

United Nations University (UNU)

The United Nations University (UNU) is an international community of scholars engaged in research, capacity building, postgraduate training and the dissemination of knowledge in furtherance of the purposes and principles of the United Nations, its Peoples and Member States. The University functions as a think tank for the United Nations system, contributes to capacity building, particularly in developing countries, and serves as a platform for new and innovative ideas and dialogue. For more information please visit <http://unu.edu>.

Operating Unit on Policy-Driven Electronic Governance (UNU-EGOV)

The central purpose of the United Nations University Operating Unit on Policy-Driven Electronic Governance (UNU-EGOV), located in Guimarães and hosted by the University of Minho, is to support the Member States of the United Nations in transforming the mechanisms of governance and building effective governance capabilities through strategic applications of Information and Communication Technologies (ICT) to contribute to sustainable development, social inclusion and active citizenship.

In fulfillment of its purpose UNU-EGOV:

- carries out policy-relevant research;
- translates research findings into relevant policy instruments;
- builds capacity in localizing and applying such instruments within and among governments, the UN system, academic and other relevant organizations;
- builds and maintains research and policy networks to share the lessons learnt, foster mutual learning, and bridge research and policy worlds; and
- monitors, evaluates and disseminates the latest developments in the area.

For more information please visit <http://egov.unu.edu>.

Responsibilities:

UNU-EGOV is recruiting eight (8) Government Fellows for a period of three months to contribute to its research, projects and activities. Two (2) Government Fellows will be recruited for every period starting on 1 October 2017, 1 January 2018, 1 April 2018 and 1 July 2018.

Successful candidates will join international and multi-disciplinary project teams supervised by UNU-EGOV staff and comprising research, postdoctoral, academic and government fellows.

The responsibilities will include:

- Developing real-life case studies, supported by experience of the applicant's own organization and research developed at UNU-EGOV;
- Translating research results into relevant policy instruments;
- Applying and validating the instruments in the own organization/country;
- Developing and reviewing project deliverables;
- Disseminating project results in the own organization/country; and
- Contributing to further development of UNU-EGOV.

The candidate research interests should be aligned with at least ***one of the following research areas of the UNU-EGOV core research program:***

1. Managing e-governance: EGOV strategy and methodologies; EGOV diagnostic, measurement, and assessment; EGOV instruments and policies.
2. Digital transformation for sustainable governance:
 - 2.1 Socio economic impact of digital governance: shadow economy; administrative burden reduction (ease on doing business); EGOV and entrepreneurship ecosystem.
 - 2.2 Smart governance for sustainable cities and communities: smart governance; smart city index; smart city platforms.
 - 2.3 Digital media and digital democracy: digital media and technologies for e-participation; use of technology for civic engagement.
 - 2.4 Digital certification and preservation of digital memory: data and information authentication, electronic identity management (electronic identity and digital signatures).
 - 2.5 Emerging technologies for digital transformation of the public sphere.
3. Digital governance evolution: how to translate theories into practice; collaborative research.

For more information about our research please visit <https://egov.unu.edu/research/research-portfolio>.

Required qualifications and experience:

- Completed Bachelor's or Master's degree in Informatics, Information Systems, Public Administration, Public Policy, Development Management, Economics, Communication Sciences, Sociology, Law or a related discipline;
- Civil servant or international civil servant status within public administration, government or intergovernmental organization, holding executive or professional responsibility for public sector technology, modernization and innovation;
- National or international-level policy and project experience;
- Knowledge of the public sector and public policy issues;
- Fluency in spoken and written English;

Competencies:

- Ability to work in a team and result-orientation;
- Excellent organizational and communication skills;
- Ability to work in multi-cultural and multi-ethnic environment; and
- Dedication to the core UN values – integrity, professionalism and respect for diversity.

Applications from suitably qualified women candidates are particularly encouraged.

Conditions of employment:

The successful candidate shall work under a Consultant Contract (CTC) for a fixed period of three (3) months. The successful candidate will be based in Guimarães, Portugal and will not hold international civil servant status nor will he/she be a “staff member” as defined in the United Nations Staff Rules and Regulations.

A monthly payment of EUR 745 and free accommodation in Guimarães (except utility costs) will be provided. However, it is expected that the applicant’s own organization will cover the costs related to travel between the home location and Guimarães as well as medical, life and travel insurance.

Applications Procedure:

Interested applicants should submit their applications (in English) by email to egov-recruitment@unu.edu indicating the reference number of the vacancy announcement (2017/UNU/EGOV/CTC/GF/54) and must include the following:

- completed and signed [UNU Personal History \(P.11\)](#) form downloadable from the [UNU website](#). Applicants must indicate in section 28 how their experience matches the requirements of the position and to which of the research areas identified above they would like to contribute to. Please avoid using similar forms provided by other United Nations organizations;
- a curriculum vitae;
- a supporting letter from the applicants’ own organization, pledging to support the application if successful and explicitly stating the interest of the organization in this fellowship and further collaboration with UNU-EGOV.

Applications will be evaluated by the Selection Committee against the required qualifications and experience. Candidates selected for the second phase will be required to submit:

- a 15-minute self-recorded video presenting his/her organization (objectives, structure, emblematic projects, role of the candidate within), some relevant projects in which the candidate has been involved, motivation and expectation for the fellowship.

Requests for information:

UNU-EGOV
Campus de Couros, Rua de Vila Flor 166,
4810-445 Guimarães
Portugal
Tel.: +351 253 510852
Email.: egov-recruitment@unu.edu