



UNITED NATIONS
UNIVERSITY

New York, NY, USA

Vacancy Announcement

Content and Editorial Lead – Modern Slavery Programme Personnel Service Agreement (PSA)

Organizational Unit: United Nations University – Centre for Policy Research
Reference Number: 2019/UNU/CPR/PSA/CEL/48
Applications to: ms-content-editor@unu.edu
Closing date: 8 July 2019

About UN University

For the past four decades, United Nations University (UNU) has been a go-to think tank for impartial research on the pressing global problems of human survival, conflict prevention, development and welfare. With more than 400 researchers in 13 countries, UNU's work spans the full breadth of the 17 SDGs, generating policy-relevant knowledge to effect positive global change. UNU maintains more than 200 collaborations with UN agencies and leading universities and research institutions across the globe.

UN University's Centre for Policy Research in New York is an independent think tank within the United Nations system. We combine research excellence with deep knowledge of the multilateral system to generate innovative solutions to current and future global public policy challenges. For more information on UNU-CPR and its work, please visit <http://cpr.unu.edu>.

For the last four years, UN University has worked on a variety of policy issues around the fight against modern slavery, notably data with the creation of [Delta 8.7](#), the Alliance 8.7 Knowledge Platform; international law and [international criminal justice](#); and the financial sector with the creation of the [Liechtenstein Initiative for a Financial Sector Commission on Modern Slavery and Human Trafficking](#). UN University's thought leadership in this field has led it to become a centre of excellence for policy-relevant research questions related to anti-slavery and anti-trafficking efforts.

Position overview

The Modern Slavery Programme generates innovative research into global anti-slavery policy. Our projects include:

- [Delta 8.7](#) – the Alliance 8.7 Knowledge Platform;
- [Code 8.7](#) – an initiative bringing together computational scientists and the anti-slavery movement;

- [Develop 8.7](#) – a project focused on the role of the global development sector in fighting modern slavery;
- And research into the costs and policies for ending modern slavery.

This position offers a unique opportunity to contribute to policy-oriented research projects at the UN by joining a young and dynamic think tank, which in just a few years has established itself as a key source of policy-relevant research, ideas and advice on pressing challenges facing the UN and the multilateral system. The Content and Editorial Lead will be responsible for the content commissioning, curation and quality control process on all written, visual and multi-media content issued by the Modern Slavery Programme, including Delta 8.7.

About you

You are disciplined, detail-oriented and can manage strict deadlines in a fast-paced, dynamic, multi-cultural and preferably multi-lingual work environment. You value excellence. You are proactive and entrepreneurial. You work well autonomously without constant supervision but have a record of working as part of multi-partner project teams and managing networks of content providers. You thrive in innovative and purpose-oriented settings and are committed to gender equality.

Responsibilities and Deliverables

The Content and Editorial Lead will report to the Programme Lead and will be expected to:

- Serve as lead editor for all Programme content, managing content for consistency, accuracy, adherence to style and brand standards, while strategically developing new content and offerings to achieve programme objectives;
- commission, curate and provide quality control on all written, visual and multi-media content issued by the Modern Slavery Programme, including serving as Product Manager for [delta87.org](#);
- Oversee content production, editorial, publication and distribution processes;
- Within Delta 8.7:
 - o develop the Thematic Overviews in new directions, expand the Learning Opportunities offering, and curate the Forum;
 - o Oversee non-English language content strategy and all translation processes and relationships;
 - o work with the Data Science Lead to expand the ‘How to Measure the Change’ section.
- Serve as liaison to external web developers and other relevant content and editorial consultants and contractors.

Required qualifications and experience

- Advanced university degree in journalism, creative writing, history, international relations, or a related field;
- Minimum of five (5) years of relevant work experience, including at least two (2) in a lead or commissioning editorial role, or equivalent content development or publishing role;
- Demonstrated experience in the entrepreneurial development of online content or online platform or product management;
- At least two (2) years’ experience in managing project budgets;
- Vendor management experience is essential; related project management experience is a plus;
- Familiarity with issues surrounding modern slavery, human trafficking, child labour and forced labour is desirable;
- Superior analytical and conceptual thinking skills;

- Familiarity with statistics, data analysis and research methodologies;
- Familiarity with issues surrounding modern slavery, human trafficking, child labour and forced labour is desirable;
- Superior English-language oral and written communication skills; knowledge of other official UN languages or www.delta87.org language is desirable;
- Strong ability to establish priorities and multi-task within tight timelines;
- Ability to work independently and report work activities in a timely and proactive manner; and
- Solid interpersonal and problem-solving skills demonstrated by the ability to work in a multi-cultural environment with sensitivity and respect for diversity and gender parity.

Remuneration

Remuneration will be commensurate with qualification and experience of the successful candidate.

Duration of contract

The successful candidate shall work under an initial 1-year PSA contract, with the possibility of renewal subject to satisfactory performance.

Applications from suitably qualified woman candidates and those from developing countries are particularly encouraged. The successful candidate will not hold international civil servant status nor be a “staff member” as defined in the United Nations Staff Rules and Regulations.

Application Procedure

Interested applicants should submit their applications by e-mail to ms-content-editor@unu.edu by **Monday, 8 July 2019** and include the following:

- A cover letter setting out how the qualifications and experience match the requirements of the position;
- A curriculum vitae and a completed and signed [UNU Personal History \(P.11\)](#) downloadable from the UNU website at <http://unu.edu/about/hr>. *Please avoid using similar forms provided by other United Nations organizations;*
- Full contact information of three (3) referees;
- An indication of the reference number of the vacancy announcement 2019/UNU/CPR/PSA/CEL/48