



UNITED NATIONS
UNIVERSITY

**REQUEST FOR EXPRESSION OF INTEREST
(REF: EOI/UNU-RFP/002/2016)**

**Provision of elevator and escalator maintenance services at the
United Nations University Headquarters building, Tokyo**

The UNU intends to conduct a formal competitive bidding process to select a contractor for POG Contract under a long term arrangement of 3 years. The scope of work is attached.

Interested parties are requested to complete and submit the Vendor Response Form not later than **14 April, 2016 (15:00 hours Japan Time)**

Note: This Expression of Interest (EOI) does not constitute a solicitation. The UNU reserves the right to change or cancel the requirement at any time during the EOI and/or solicitation process. Submitting a reply to an EOI does not automatically guarantee that your company will be considered for receipt of the solicitation documents when issued. The UNU reserves the right to send the Solicitation Documents to Vendors who were identified through additional market research or others means to source the UNU requirements.

IMPORTANT: All suppliers interested to participate in this RFP are kindly requested to register as a supplier in the United Nations Global Marketplace at <http://www.ungm.org/> (Level 1 registration required)